

Community Service

<i>Community Service Rubric</i>	<i>Acceptable</i>	<i>Unacceptable</i>
Context	Letter confirming your service includes the organization/person that had service provided, a description of the service, the date(s) service was provided, and number of hours completed.	Limited or no information in the letter that confirms service, identifies information on organization/project that had service provided, describes the service, the date(s) service was provided, or the number of hours completed.
Completeness	Service project was selected to complete sanction not as a class project or for student organization.	Service location was not approved in advance by the Hearing Officer. Service location is affiliated with a class or student organization.
Format	Documentation of completed service hours submitted by the reporting organization/project.	Documentation of completed service hours submitted by the student or someone other than the reporting organization/project. No description of the service provided is included.